

Office of the Principal Govt. College for Women, Jind

To

The Director General
Higher Education, Haryana
Shiksha sadan, Sector-5, Panchkula

Memo no. GCW/JIND/2024/4264

Dated. 08.07.2024

Sub: -

Information regarding Academic and Administrative Audit report.

Kindly refer to the subject cited above.

In compliance with your office letter no. DHE-250001/2/2024-deputy

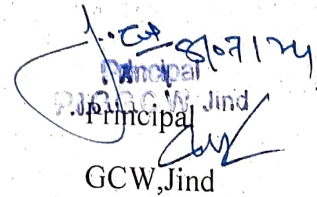
Director Statistical-DHE dated 09-04-2024 that desired **Academic and Administrative**

Audit has been completed on 28-05-2024. In this regard, the said verified report is hereby

enclosed and sent to your office for your kind intimation and necessary action.

D.A : As above




Principal
GCW, Jind

o/c

Academic & Administrative Audit (AAA) Report



P. I. G. Govt College for Women, Jind
2023-24

As per the DHE directions issued via Memo No.: DHE-250001/2/2024-Deputy Director-Statistical -DHE, dated: 20.02.2024 regarding ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) OF THE GOVT.COLLEGES of Haryana, the external audit date was completed on date 28.05.2024. The AAA was accessed by the following committee:

External Members:

- (1) Chairman: Prof. S. K. Sinha, Dean Academic Affairs, CRSU, Jind
- (2) Administrative Expert: Dr. Poonam Kajal, Principal, Hindu Kanya Mahavidyalaya, Jind
- (3) Alumni Member: Ms Sapna, Alumni
- (4) Industrial Expert: Mr. Subhash Dhigana

Internal Members:

- (5) Sh. J. N. Gahlawat, Principal
- (6) Dr. Manoj Kumar, Coordinator, IQAC

A. Basic Details

1.	Name of College:	PRIYADARSHINI INDIRA GANDHI GOVT. COLLEGE FOR WOMEN, JIND
	Website:	http://piggcwjind.ac.in/
	Email-Id:	gcwjind@yahoo.com
	Name of Principal	Sh. J. N. Gahlawat
	Ph.No./Contact of Principal:	01681249581/9416496254
	Date of establishment of College:	31/10/2005
2.	NAAC Grade:	Accredited (cycle 1)
	Grade with CGPA:	B (2.19)
2.1	Name of IQAC Co-ordinator:	Dr. Manoj Kumar
	Contact Details:	9812505090
	E-mail Id:	iqacgcwjind@gmail.com
3.	Type of College:	Women
4.	Own having own building/make-shift building/any other	Own Building
5.	Name of Affiliating University:	Chaudhary Ranbir Singh University, Jind
6.	Names of programmes offered:	1. B.A.- Bachelor of Arts
		2. B.A. (Hons.)- Bachelor of Arts (Geography Hons.)
		3. B.A. (Hons.)- Bachelor of Arts (English Hons.)
		4. B.C.A- Bachelor of Computer application
		5. B.Com.- Bachelor of Commerce
		6. Bachelor of Physical Sciences
		7. Bachelor of Life Sciences
7.	Number of Teaching Faculty :	Regular: 38
		Guest: 01
		Extension: 29
8.	Number of Posts Sanctioned:	92
9.	Number of Student Strength:	Total: 2427
		Girls: 2427

B. ACADEMIC AUDIT:**I. TEACHING-LEARNING AND CURRICULAR ASPECTS:**

A. Curricular aspects:		
1.	Number of Departments with names of departments :	18 (Hindi, English, Geography, Maths, Chemistry, Physics, History, Comp. Sc., Commerce, Physical Edu., Economics, Political Sc., Pub. Administration, Sanskrit, Zoology, Botany, Sociology, EVS)
2.	Implementation of academic Calander:	Yes
3.	College activity register maintained : Yes/No/Partially maintained	Yes
4.	Value-added courses/Skill based training/ability enhancement courses (name with details) :Yes/no	Yes SEC Courses (Computer Application In Economics, Numerical Ability and Enhancement skills, Basic IT Tool, Business Communication , Electrical Circuit and Devices, Chemistry of Food Flavor and Colorant, Cloud computing skills)
5.	Maintenance of student attendance register: yes/no /partially done (deptt. wise)	Yes
B. Teaching, learning & Evaluation:		
6.	Lesson /teaching Plan: (department-wise) uploaded on the portal: Yes/no/ partially made	Yes
7.	Coverage of syllabus: (department-wise) : average as per date of audit yes/no	Yes, Document Attached
8.	Conduct of internal examination: unit/half yearly	Yes
9.	Subject -wise result analysis:	Document Attached

10.	Programme-wise result (college): 1. Teacher -wise result analysis: i. above university percentage ii. Below university percentage iii. At par	Yes
11.	Feedback mechanism: all stakeholders (parents/students/teachers/alumni) 1. collection (yes/no) 2. Analysis (yes/No) 3. corrective measures taken (yes/no)	Yes, Document attached
12.	Mentor-Mentee Ratio	50:1
	12.1 Regular meetings of Mentor-Mentee done Yes/No	Yes

II Faculty and Staff :

II A : Designation-wise names of the staff:

Sr. No.	Name of the Staff	Designation	Budgeted/SFS/ Outsource/HKRN/Other
1	Sh. Jai Narain Gahlawat	Principal	Budgeted
2	Sh. Narender kumar	Asso. Prof.	Budgeted
3	Sh. Anoop Mor	Asstt. Prof	Budgeted
4	Dr. Rajesh Boora	Asso. Prof	Budgeted
5	Sh. Jitender Kumar	Asso. Prof.	Budgeted
6	Mrs. Alpana Sharma	Asstt. Prof.	Budgeted
7	Dr. Manisha Dalal	Asstt. Prof.	Budgeted
8	Dr. Sumita Ashri	Asstt. Prof.	Budgeted
9	Mrs. Amarjeet Kaur	Asstt. Prof.	Budgeted
10	Mrs. Urmila Sharma	Asstt. Prof.	Budgeted
11	Sh. Ajit Singh	Asstt. Prof.	Budgeted
12	Mrs. Jyoti Rani	Asstt. Prof.	Budgeted
13	Mrs. Partibha	Asstt. Prof.	Budgeted
14	Smt. Preety	Asstt. Prof	Budgeted
15	Smt. Reetu	Asstt. Prof.	Budgeted
16	Dr. Poonam Chahal	Asstt. Prof.	Budgeted

17	Dr. Suman	Asstt. Prof.	Budgeted
18	Sh. Sanjay	Asstt. Prof.	Budgeted
19	Sh. Gurdeep	Asstt. Prof.	Budgeted
20	Sh. Ravi kumar	Asstt. Prof.	Budgeted
21	Sh. Surender Kumar	Asstt. Prof.	Budgeted
22	Dr. Manoj Kumar	Asstt. Prof.	Budgeted
23	Dr. Manju Sharma	Asstt. Prof.	Budgeted
24	Dr. Ramesh Kumar	Asstt. Prof.	Budgeted
25	Mrs. Aashi Mital	Asstt. Prof.	Budgeted
26	Mrs. Esha Bansal	Asstt. Prof.	Budgeted
27	Ms. Jyoti, C.S.	Asstt. Prof.	Budgeted
28	Sh. Ashish Kumar	Asstt. Prof.	Budgeted
29	Mrs. Priyanka	Asstt. Prof.	Budgeted
30	Dr. Monika	Asstt. Prof.	Budgeted
31	Sh. Parveen	Asstt. Prof.	Budgeted
32	Sh. Vikram Gupta	Asstt. Prof.	Budgeted
33	Ms. Manisha Devi	Asstt. Prof.	Budgeted
34	Sh. Dinesh	Asstt. Prof.	Budgeted
35	Mrs. Birmati	Asstt. Prof.	Budgeted
36	Sh. Surender	Asstt. Prof.	Budgeted
37	Smt. Suman (Soc.)	Asstt Prof.	Budgeted
38	Sh. Mohit Rangl	Asstt Prof.	Budgeted
39	Dr. Himanshu Garg	Comp. Sc.	Other
40	Dr. Sonal Jain	Extension Lect.	Other
41	Smt. Jyoti	Extension Lect.	Other
42	Dr. Sonu	Extension Lect.	Other
43	Mrs. Kusum	Extension Lect.	Other
44	Mrs. Pooja Sharma	Extension Lect.	Other
45	Smt. Suman lata	Extension Lect.	Other
46	Ms. Priya	Extension Lect.	Other
47	Smt. Poonam	Extension Lect.	Other
48	Mrs. Ankita	Extension Lect.	Other
49	Mrs. Priyanka	Extension Lect.	Other
50	Mrs.Kanta	Extension Lect.	Other
51	Mrs.Sapna	Extension Lect.	Other
52	Mrs.Deepali	Extension Lect.	Other
53	Sh. Virender	Extension Lect.	Other
54	Dr. Manju	Extension Lect.	Other
55	Sh. Sanjeev	Extension Lect.	Other
56	Sh. Rakesh	Extension Lect.	Other

57	Mrs. Archana	Extension Lect.	Other
58	Mrs. Sushil mor	Extension Lect.	Other
59	Ms. Sanju	Extension Lect.	Other
60	Mrs. Renu Bala	Extension Lect.	Other
61	Sh. Parveen	Extension Lect.	Other
62	Smt. Kamlesh	Extension Lect.	Other
63	Dr. Sandeep Kumar	Extension Lect.	Other
64	Mrs. Anita Devi	Extension Lect.	Other
65	Sh. Virender	Extension Lect.	Other
66	Ms. Anita	Extension Lect.	Other
67	Sh. Satish	Extension Lect.	Other
68	Sh. Naveen Kumar	Extension Lect.	Other
69	Dr. Sheela Rani	Dy. Supdt.	Budgeted
70	Sh. Brijesh Kumar	Assistant	Budgeted
71	Sh. Ved Parkash	Clerk	Budgeted
72	Sh. Abhishek	Lab. Attendant	Budgeted
73	Sh. Manesh Kumar	Peon	Budgeted
74	Sh. Mohit	Peon	Budgeted
75	Sh. Krishan Kumar	Library Attendant	Budgeted
76	Smt. Ritu	Comp. Inst.	Other
77	Sh. Naresh Kumar	Steno-Typist	Outsource
78	Sh. Vishvash	Comp. Attendant	Other
79	Sh. Rohit	Lab. Attendant	HKRN
80	Sh. Satpal	Lab. Attendant	HKRN
81	Sh. Ashok	Lab. Attendant	HKRN
82	Sh. Mayank Joshi	Lab. Attendant	HKRN
83	Sh. Manoj Kumar	Library Attendant	HKRN
84	Sh. Dharamveer	Peon	HKRN
85	Sh. Somdutt	Peon	HKRN
86	Sh. Pawan Kumar	Chow.	HKRN
87	Sh. Kaptan Singh	Chow.	HKRN
88	Sh. Anil Kumar	Chow.	HKRN
89	Sh. Jai Parkash	Chow.	HKRN
90	Sh. Azad Singh	Mali	HKRN
91	Smt. Saroj	Sweeper	HKRN
92	Sh. Sanjay	Mali	HKRN
93	Smt. Ompati	Sweeper	HKRN
94	Smt. Saroj	Sweeper	HKRN
95	Sh. Smt. Klawati	Sweeper	HKRN
96	Smt. Santosh	Sweeper	HKRN

II B. Faculty Development Programs organized /attended (list)

Name of Department	Name of the Teacher	FDP Details
English	Urmila Sharma	Online National Level FDP from 26 February to 1 March 24
Botany	Sanjay Kumar	Refresher course in botany from 19 nov- 4 dec 2023
Botany	Sanjay Kumar	Refresher course in Zoology from 15-19 dec 2023
Economics	Dr Partibha Devi	Online National Level FDP from 26 feb to 1 march 2024
Computer Science	Esha Bansal	FACULTY DEVELOPMENT PROGRAM ON ARTIFICIAL INTELLIGENCE AND DATA ANALYTICS(AIDA-2024) 18-23 MARCH 2024
Commerce	Manisha Dalal	1. Online interdisciplinary five days fdp (Guru Nanak Khalsa College Yamuna nagar).
English	Amarjeet Kaur	Five Day National Level FDP organized by GNKC Yamunanagar
Computer Science	Priyanka	Artificial Intelligence and Data Analytics 18-23 March 2024

II C. Duties of Working Branch/Staff : Duty list updated ---- Yes Maintained

III. Research and Innovation extension Activities

12. 1	a. Number of Research Projects	Nil
	12 b. Total Grants Received : Utilization of funded projects	No grants received under placement cell
13.	Inter-Institutional Collaborations:	
	National Collaborations:	Nil
	International Collaborations:	Nil
14.	IPR Cell Constituted(Yes/No):	No IPR Cell
15.	Record MoU (Functional) during the Academic Year:	No MoU signed
16.	Research & Development Cell constituted:	Yes
17.	Publications:	
	1. Number of Papers published:	4
	2. Number of Books with ISBN:	5
	3. Number of Publications refereed & indexed Journals/SCI/Scopus:	4
	4. Number of Sponsored/Funded Projects:	Nil
	5. Number of Research Proposal:	Nil
18.	Seminar/Workshop Proceedings: Number of Publications	Zero
19.	Record of Extension activities/Collaboration activities	Yes Maintained
	19.1 NSS	Document attach
	19.2 NCC	Document attach
	19.3 Women Cell	Document attach
	19.4 Entrepreneur & Placement Cell	Document attach
	19.5 Red Ribbon Club	Document attach
	19.6 Eco Club	Document attach
	19.7 Sports Activities	Document attach
	19.8 Cultural Activities	Document attach

IV Students support/ Progression Report

20	Awards/Recognitions Received at the National and International Level by	
	Faculty	NIL
	Student	01
21	Number of Students Benefitted through Scholarship scheme of Govt.	148
22	How many Students have Cleared Civil Services and Defense Services examination, NET, SET (SLET), GATE and other competitive examinations	06
23	Enrolment in Higher Education for Higher Studies: Deptt. wise record Maintained;	Yes. Maintained
24	Placement records maintained	Yes. Maintained
25	Alumni Association	
	Registered/ not registered	Registered
	Record of regular meetings maintained/ not maintained	Maintained
	Number of Alumni.	410
26	Best Practices any 2 1. Green Initiatives 2. Waste management 3. Gender Sensitivity 4. Any other – Regularly maintained	1. Adoption of Village for “Atam Nirbhar Bharat”. 2. “GREEN INITIATIVES FOR BETTER FUTURE”.

VI. INFRASTRUCTURE/ FACILITIES

27	LIBRARY:	
	1. No of Books/E-Books:	14071 (E-books available through N-List)
	2. No of Journals/E-Journals(prescription):	E- Journals are available through N-list
	3. Digital Lounge with internet Facility:	Yes
	4. Software for issuing/return of Books:	Yes. Soul Software
	5. Online Access to Books/e-Journals: Records maintained of student's & teacher:	Yes
	6. Institutional membership	Yes. N-List Membership.
28	IT Infrastructure: Sufficient/Non-Sufficient:	Non-Sufficient
	Smart boards(numbers)	Nil
	Projector	15
	Wi-Fi connectivity	Yes
	Lease line	Yes
	No. of computers for students	100
	Content Development facility	No

VII. HUMAN RESOURCE DEVELOPMENT:

29	Staff Training organized for teaching & Non-Teaching:	Yes
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AAA (Govt. College for women, Jind)

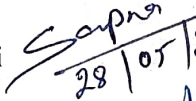
Final Report


Based upon the above data & visit, followings are the outcomes & suggestions:

1. MOUs for summer internship for students enrolled under NEP-2020 must be signed & More MOUs should be executed
2. Placement cell activities should be increased.
3. Awareness programs to enhance research interest among teachers should be organized
4. It is found that the university result of students (admitted under NEP-2020) is very low (though the college has positive result), So more awareness programs regrading NEP 2020 must be carried out.
6. Sufficient number of computers are not available in the library for students.
7. Seating capacity and area in library need to be enhanced.
8. Additional Air conditioner facility for library is suggested
9. Separate section for Faculty in Library should be there.
10. Research journals in the library need to be started.
11. Research projects should be taken up by the teachers to promote interest of students in research.
12. Solar panels/alternate arrangement for power breakdown.
13. Organizing regular medical health checkups for female students is essential, So health checkup should be organized.


External Members:

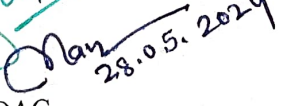
- (1) Chairman: Prof. S. K.  Sinha, Dean Academic Affairs, CRSU, Jind
- (2) Administrative Expert: Dr. Poonam Kajal, Principal, Hindu Kanya Mahavidyalaya, Jind 

(3) Alumni Member: Ms Sapna, Alumni 
28/05/24

(4) Industrial Expert: Mr. Subhash Dhigana 

Internal Members:

(4) Sh. J. N. Gahlawat, Principal 

(6) Dr. Manoj Kumar, Coordinator, IQAC 
28.05.2024